



# Checklist

## LMS Accessibility

### ● **Templates**

- Course templates are accessible and used consistently
- Templates support structured layouts and predictable navigation

### ● **Headings**

- VHeadings follow logical hierarchy (H1 > H2 > H3)
- Content avoids all-caps and ambiguous labels

### ● **Resources**

- Images have alt text
- Videos include captions or transcripts
- Files are provided in accessible formats (e.g. tagged PDFs)

### ● **Instructions**

- Clear task instructions are given for all activities
- Avoids jargon and uses plain English

### ● **Visual Design**

- Colour contrast meets WCAG 2.1 AA standards
- Text is resizable without loss of functionality
- Layout avoids unnecessary clutter or animation

### ● **Evaluation**

- Accessibility is reviewed quarterly or annually
- Staff use tools like Brickfield or Moodle's accessibility checker
- Feedback from students with disabilities is actively gathered

### ● **Structure**

- Site navigation works without a mouse
- Links are descriptive and not just "click here"
- Page titles, menus, and labels are consistent and meaningful